



Municipality of Springfield

Springfield Parks and Recreation Kids First Program Information

What is the Springfield Kids First Program?

The Springfield Kids First program is a fee subsidy program which provides Springfield residents with lower annual incomes (see chart below), the necessary funds to register for recreation programs in Springfield (up to 50% of total program fees). Springfield believes that participation in recreation programs builds not only healthy residents but healthy communities, while enhancing overall quality of life.

Who is Eligible to Join the Kids First Program?

Springfield residents with family incomes below the low income cut-off are eligible for the Kids First program. Participants must be 18 years of age or younger. Only programs offered within the municipality of Springfield are eligible.

Exceptions may occur for unique circumstances, however, in most cases applications will not be considered if your household gross income exceeds those figures indicated in the chart below, without sound justification. For this reason, all families with limited resources available to devote to child and youth recreation programs are still encouraged to submit an application. In special circumstances and with reasonable justification, families may be entitled to funding greater than fifty percent, at the sole discretion of the Director of Parks and Recreation.

2016 Low Income Cut-off Guidelines

| Family Size | Maximum Household Gross Income |
|-------------|--------------------------------|
| 2 | \$30,286 |
| 3 | \$37,234 |
| 4 | \$45,206 |
| 5 | \$51,272 |
| 6 | \$57,826 |
| 7 | \$64,381 |

* If you are a family with a child with special needs wishing to participate in the Cooks Creek Dance Academy program, please contact Wendy Bobby, Executive Director of Sunrise Performing Arts Centre of Excellence Inc. (204) 444-3567.

How to Apply:

1. Please fill out the Springfield Kids First financial assistance form that follows this letter.
2. Submit a photocopy of last year's Notice of Assessment from the Canada Revenue Agency to cover the entire family. If you are not able to find last year's Notice of Assessment you can call the Canada Revenue Agency at 1-800-959-8281 to obtain a copy of the "Income Tax Return - Information Regular" (which shows line 150).
3. Attach a completed activity/program registration form (proof of fees and registration)
4. Send completed Springfield Kids First application forms to:

Shawn Wilkinson, Director of Parks and Recreation
Box 219, Oakbank, Manitoba R0E 1J0

Application Deadline: Applications will be accepted on an ongoing basis. Applications will be kept in confidence and reviewed only by the Director of Parks and Recreation. If your application is accepted, you will be notified by telephone and a cheque for 50% of the program fee will be mailed to the program organization, upon receipt of consent.

Shawn Wilkinson
Director of Parks and Recreation
Telephone (204) 444-4119
Fax (204) 444-2137
Email swilkinson@rmofspringfield.ca



Springfield Parks and Recreation Kids First Application Form

Part 1: Parent/Guardian & Participant Information

Parent/Guardian's Name: _____ Child's Date of Birth: _____

Child's Name: _____ Child's School: _____

Address (Street/Town/Box/Postal Code): _____

Telephone (Daytime/Cell/Evening): _____

Email Address: _____

Note: Proof of residency in the Municipality of Springfield is required. This could include a copy of current driver's license, property tax bill or dated tenancy agreement.

Part 2: Program Selection

Program Name: _____ Organization: _____

Start Date: _____ Program fee: _____

Program Mailing Address/Contact Person: _____

Part 3: Financial Need

Yearly family income before taxes: \$ _____

Total government support: \$ _____

Type of government support: _____

Number of members in household: ____ Number of dependants under the age of 18: ____

I, _____, have completed this application form for the Springfield Kids First program and state that the information I have provided is true to the best of my knowledge.

Applicant's Signature & Date: _____

For Office Use Only

Status: _____ Process by: _____ Date: _____

